

## Health and safety product

**Work Categories:** **Process Plant Engineering Services, Mechanical Plant Installation / Maintenance**

**Industry Roles:** **Construction Contractor**  
**Ionising Radiation, Working on Services, Systems, or Equipment Requiring Isolation**

### Questions

## Section: Health and safety

### Sub Section: Health and safety management

- Q. Please confirm the number of direct employees employed by the company.
- A. 28
- Q. Please confirm how many labour only employees the company has used within the last 12 months.
- A. 0
- Q. Please provide your full health and safety policy. This should be signed and dated within the last 12 months.
- A. Ravenwood Packing H&S Policy Statement.docx  
Ravenwood Packaging HS Policy October 2020 (002) dc.docx
- Q. Please provide the contact details of the individual or organisation that deals with your health and safety.
- A. Name: SVC Safety Solutions - Charlie Hayes. Position: External H&S Consultant
- Q. Please provide evidence of their health and safety qualifications or relevant experience.
- A. Charlie Hayes IOSH Graduate Certificate.pdf  
Charlie ILM Certificate.pdf  
Charlie Hayes Certificates.pdf  
Charlie NVQ Certificate.pdf  
Charlie Hayes Fire Certificates.pdf
- Q. Please provide a brief explanation of the advice given to you by this person or organisation within the last 12
- A. SVC were brought in last year to help us with our H&S. In that period they have help us develop new H&S documents such as risk assessments, method statements, safe working procedures etc. Along with being there to help with queries over the phone or email.
- Q. Please provide evidence that you have discussed health and safety with your employees within the last 12 months.
- A. COVID-19 TBT Sign Off Sheet 2020 (Engineers).docx  
Coronavirus Toolbox Talk.doc
- Q. Please provide evidence of site inspections/audits dated within the last 12 months.
- A. Ravenwood Packaging H&S Audit Sept 2020.pdf
- Q. Please provide your work equipment maintenance records for the last 12 months.
- A. Compressor Service Package.pdf  
RAVENWOOD PACKAGING-17723.pdf  
RAVENWOOD PACKAGING-034594-022.pdf  
RAVENWOOD PACKAGING-2062-0002.pdf

## Section: Health and safety

### Sub Section: Health and safety management

- Q. Please provide an explanation of how you discuss health and safety issues with clients, contractors or other trades before starting work.
- A. Engineers to attend premises induction (where applicable). Engineers to obey customer H&S rules/procedures, if their is a H&S issues with our engineers our customers inform us.
- Q. Please provide copies of site specific risk assessments and method statements (RAMS) dated within the last 12 months for each of the following work categories: Process Plant Engineering Services
- A. Engineers Install RAMS - Nobac (with COVID RA).docx  
Engineers Service Visit RAMS - VXR (with COVID RA).docx
- Q. Please provide evidence of your procedures in place for managing COVID-19 or evidence of a recently completed risk assessment that identifies and suitably controls the risk of COVID-19 exposure.
- A. Engineers Service Visit RAMS - VXR (with COVID RA).docx

### Sub Section: Enforcement action and accidents

- Q. Has your company name changed within the last 5 years?
- A. No
- Q. Please confirm if you have received any form of enforcement action from the Health and Safety Executive (HSE) in the last 5 years.
- A. No
- Q. How many of the following accidents and incidents of work-related ill-health have occurred in the past 3 years?

A.

Year	Minor injuries	Reportable	Fatalities	Work Related Ill Health
2021	0	0	0	0
2020	0	0	0	0
2019	0	0	0	0

### Sub Section: Qualifications and training

- Q. Please provide evidence of Asbestos Awareness training that has been completed within the previous 24 months.
- A. Ravenwood Asbestos.docx  
Ravenwood Asbestos V2.docx
- Q. Please provide examples of the trade specific or academic qualifications held by your employees for the work categories selected: Process Plant Engineering Services
- A. ONC.png  
HNC.png  
Trade Specific or Qualifications.docx  
Inhouse Machine Training & Competency Record.docx
- Q. Please provide a copy of your current training matrix or a list of employees.
- A. Ravenwood Packaging Training Matrix 2021.xls
- Q. Please provide examples of training/refresher training undertaken in the last 12 months.
- A. Manual Handling Certificate - Rob Knight.docx  
Manual Handling Certificate - Becky Beamish.docx  
Manual Handling Certificate - Natalie Bell.docx  
Manual Handling Certificate - Ian Wallace.docx

## Sub Section: Industry specific health and safety requirements

- Q. Isolation procedures for work on electrical systems or mechanical plant or equipment etc.  
A. Ravenwood Electricity and Isolation.docx  
Engineers Service Visit RAMS - VXR (with COVID RA).docx
- Q. Please provide a completed copy of a Construction Phase Health and Safety Plan for a project undertaken within the last 12 months.  
A. Ravenwood Construction Phase Plans.docx  
Ravenwood Construction Phase Plans V2.docx
- Q. Please provide a copy of your arrangements and/or procedures for monitoring radiation levels  
A. DEC-22482-J7C0B0-V7D2\_BSSD Registration summary.pdf  
DEC-22482-J7C0B0-V7D2\_BSSD Registration Certificate.pdf  
HSE VXR Risk Assessment.docx
- Q. Please provide a copy of your arrangements and/or procedures for health surveillance.  
A. Ravenwood Health Surveillance.docx
- Q. Please provide a copy of your Radiation Protection Advisors CV  
A. James Reed.docx

## Section: Insurances

- Q. Do you hold Employers Liability Insurance?  
A. Yes
- Q. Employers Liability Insurance Expiry Date  
A. 01/11/2021
- Q. Employers Liability Insurance Cover Amount  
A. £10000000
- Q. Do you hold Public Liability Insurance?  
A. Yes
- Q. Public Liability Insurance Expiry Date  
A. 01/11/2021
- Q. Public Liability Insurance Cover Amount  
A. £5000000
- Q. Do you hold Product Liability Insurance?  
A. Yes
- Q. Product Liability Insurance Expiry Date  
A. 01/11/2021
- Q. Product Liability Insurance Cover Amount  
A. £5000000
- Q. Do you work at Airports?  
A. No

Q. Please upload your current insurance schedule / summary of cover

A. TWIMC 2020 - 2021.pdf

Accredited